



OFFICE OF HOMELAND SECURITY

GRANT MANAGEMENT MEMORANDUM

2007-013

Date: November 18, 2007

To: All Governors' Office of Homeland Security (OHS) Subgrantees

From: Grants Management

RE: Fisher Scientific\Safety

Effective December 31, 2007, the Governor's Office of Homeland Security (OHS) will discontinue our current practice of making payments to Fisher Scientific\Safety on behalf of subgrantees. Subgrantees will still be able to utilize Fisher Scientific\Safety for purchases made via their local procurement process as a regular vendor; however, the state will no longer be involved in this process.

Subgrantees who have selected the "Fisher" option for equipment purchase in their FY2007 Homeland Security Grant Program (HSGP) applications will need to work with their program representative to ensure these changes are made in the Financial Management Forms Workbook (FMFW) as well as the Automated Ledger System (ALS). This will not be considered a "modification" and will be exempt from the one (1) modification request per quarter requirement applicable to OHS subgrantees.

To facilitate this transition, please make sure all Fisher Scientific\Safety items are purchased and delivered by December 31, 2007.

For further information or assistance, please feel free to contact your OHS regional representative.

Sincerely,

Larry M. Davis
Deputy Director
Grants Management